



PERSONNEL ADVISORY COMMISSION
MEETING AGENDA

TUESDAY, MAY 25, 2021 AT 6:00 P.M.

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

AND

VIA ZOOM

Meeting ID: 963 6387 8941

Passcode: 158219

COMMISSION MEMBERS

**RICHARD CARLIN, COMMISSIONER
ABRAHAM LIM, COMMISSIONER
DAVID MATANGA, COMMISSIONER
NELLY NIEBLAS, COMMISSIONER
VACANT**

CITY STAFF

**NICHOLAS RAZO, DIRECTOR OF HUMAN RESOURCES AND IT
NICOLE MOOSHAGIAN, SENIOR HUMAN RESOURCES ANALYST
ELIZABETH ORTEGA, SENIOR HUMAN RESOURCES ANALYST**

NOTICES

COVID-19 NOTICE: Pursuant to the Executive Order N-29-20 and No. N-35-20 from the Executive Department of the State of California and the County of Los Angeles Department of Public Health Safer at Home Order, Commissioner/Committee members may attend Commission/Committee meetings via teleconferencing and make public meetings accessible telephonically or electronically to all members of the public seeking to observe and address the Commission/Committee. To ensure the health and safety of the public during the local, state, and federally declared COVID-19 Emergency, City Hall Council Chambers will not be open for this meeting, and all public participation must occur telephonically. Consistent with the Executive Order, the Commission/Committee meeting will be available via Zoom, Meeting ID: 963 6387 8941, Passcode: 158219 for public to access.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact Nicole Mooshagian at (323) 558-1627 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact us 24 hours before this meeting.

STATEMENT OF PUBLIC COMMENTS AND PARTICIPATION: Members of the public may address the Commission/Committee on any items listed on the Agenda. Anyone wishing to address the Commission/Committee on an item not listed on the Agenda (Non-Agenda Items) that is within subject matter jurisdiction may do so during the "Public Comments" period. State Law prohibits the Commission/Committee from taking action or entertaining extended discussion on a topic not listed on the agenda. In order to conduct a timely meeting, the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person. "Public Comments" may be limited to 30-minutes. Please show courtesy to others and direct all of your comments to the Commission/Committee.

For those interested in making public comments, you may call the day of the meeting, **Tuesday, May 25, 2021 between 9:00 a.m. – 3:00 p.m. at (323) 558-1627.** Staff will complete the speaker cards and the public will be called during the Commission/Committee meeting. A summary of the comments will be read out loud and submitted for the record. As part of the City's security measures, those members of the public wishing to merely observe the meeting will not have an opportunity to speak unless they have contacted City staff, as indicated above, stating they wish to comment during the meeting.

AGENDA MATERIALS: The agenda and agenda packet related to items on this agenda are available for public inspection at City's website at: <https://www.cityofmontebello.com/government/commission.html>. The agenda cover sheets may also be emailed upon request.

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS
THANK YOU FOR YOUR COOPERATION

OPENING CEREMONIES

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION

CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS (30 MINUTES)

At this time, the general public may address the Commission/Committee on any items listed on the Agenda, including items not listed on the Agenda (Non-Agenda Items) that are within subject matter jurisdiction. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Commission/Committee.

STAFF COMMUNICATIONS

MINUTES

1. **APPROVAL OF MINUTES FOR FEBRUARY 06, 2020**

RECOMMENDATION: Approve said minutes as written.

REGULAR BUSINESS

2. **APPEAL HEARING PURSUANT TO CHAPTER 2.60 OF THE MONTEBELLO MUNICIPAL CODE AND SECTION 261 OF THE CITY OF MONTEBELLO CIVIL SERVICE RULES AND REGULATIONS.**

The Personnel Advisory Commission will hear an appeal related to an employee grievance.

COMMISSION ORALS

Commission/Committee member announcements; requests for future agenda items; conference/meetings reports.

STAFF ORALS

ADJOURNMENT

The City of Montebello Personnel Advisory Commission will adjourn to the next Regular Meeting on June 22, 2021 at 6:00 p.m. at City Hall Council Chambers located at 1600 W. Beverly Boulevard, Montebello.

I, Nicholas Razo, Director of Human Resources and IT for the City of Montebello hereby certify that a copy of this agenda has been posted on or before Thursday, May 20, 2021 5:30 p.m.



Director of Human Resources and IT